

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY

Long Island Chapter 38

General Meeting Minutes 9/19/2006

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Josie Padrone, President, called the General Meeting to order at 1:00pm Minutes of June meeting were accepted.

ITEM	DISCUSSION	RESPONSIBILITY
Standing Business:		
<p>A. Chapter Calendar Review & President Board Issues</p> <ol style="list-style-type: none"> 1. Thank you 2. Congratulation 3. November evening meeting 4. President Elect ballot 5. Chapter Excellence Award 6. APIC Headquarters <ul style="list-style-type: none"> • Board of Directors Liason • Website revamped • Infection Control Week • APIC MRSA study • APIC Protect our pts campaign 	<ol style="list-style-type: none"> 1. J. Padrone thanks all for beautiful flowers she received while recuperating. 2. Congratulations to C. Shannon from the Board on achieving CIC!! 3. J. Padrone reported on the Email responses to November evening meeting. Board agreed to have the meeting during the daytime instead. This will be reflected in the minutes and on the website. 4. Nominating chair to begin preparing ballot for President Elect 2007. Board discussed possible candidates. C. Wilfinger agreed to accept the nomination for President Elect. General membership will be asked to submit additional candidates. 5. M.Solliday, J. Abbenda and J. Padrone will work on the chapter excellence award. 6. APIC Headquarters: <ul style="list-style-type: none"> • has assigned Lillian Burns as our chapter liaison. • Board members encouraged to utilize APIC website, especially the Ambassador Program. Also. a website called www.Preventinfection.org by APIC and Tyco-Kendall-Dover. • Chapter is working toward State Governor recognition for Infection Control Week • APIC MRSA study was discussed. Board discussed how to complete the survey. IRB approval is required to complete the survey and microbiology laboratory input as well. Survey can be completed on line or faxed. • APIC/Clorox Protect our Pts campaign was discussed. Sara Gibbons is the guest lecturer for this afternoon and will provide more information. 7. Other: Discussion about OSHA issue of N95s and TB guidelines. Issues still are unresolved. 	<ol style="list-style-type: none"> 3. A.Candela will post on the website and D. Caccavale will post in the email minutes. 4. C. Terruso will prepare the ballot.

B. Treasurer's report	J. Luchetti reported: Conference account now has \$6050. Written report submitted. Ample funds will be available for the conference..	J. Luchetti
C. 2005-2007 Strategic Plan	Strategic Plan has been completed. Chapter Bylaws were discussed, regarding the issue of composition of the Board/Naming the Director Positions. Board decided to add Webmaster as a Board position and add a general statement allowing the President to appoint other Board members to positions as needed. Board discussed difficulty in getting members to accept Board positions, possibly related to the expanding responsibilities of ICPs and limited positions in facilities.	C. Wilfinger
D. Safe America Foundation - Chapter Publicity	Board discussed the email decision not to participate in this foundation at this time.	
Old and New Business		
A. Newsletter	The Board congratulates M. Solliday on a job well done. Special thanks to all contributors. Work will begin soon on the next newsletter. All are encouraged to contribute.	All members
B. Chapter Conference - Oct 19th	F. Singh reports only 2 vendors have paid so far; more than 20 have agreed to contribute. Board members were assigned specific vendors to contact as soon as possible. CDC speaker and R. Strikoff will not accept an honorarium, but we will pay travel expenses. Transportation to and from the airport will be paid by the chapter. F. Singh has completed the CEU submission for the conference. 5 Hotel rooms have been booked for the conference speakers. Board agreed to reserve 2 rooms for Board member use the night before the conference for last minute conference preparations. Conference speakers will be invited to dinner with interested Board members the night before the conference. J. Abbenda will make dinner reservations for the group at a local restaurant. 100 Tote bags will be printed for the conference, with website info imprinted, APIC Chapter 38, a map of Long Island. Board thanks A. Candela-Genovese for volunteering to get the tote bags. F. Singh is donating the folders for the conference. C. Wilfinger will make the labels for the folders. Volunteers for Xeroxing will assist with completing the handout packet.	F. Singh All members
C. Membership	95 members as of 8/10/06; 0 lapsed members. C. Wilfinger proposed that Chapter membership fees be considered to be lowered to \$20, similar to other chapters. This would make us more competitively priced and offset the proposed increase in national dues. Board will discuss at the next meeting.	
D. E mail minutes	Board minutes will get emailed to Board members only. Email reminder will go to all member	.
E. NYSACC Administrator letter	Names of CEO/Administrators are still needed. Please forward to C. Wilfinger ASAP.	All members
F. Salary Survey	See APIC National Website, Member Services 2006, 28 page Salary Survey Results and Profiles	

G. Miscellaneous	D .DeDomenico reported a thank you letter from APIC national for the gift basket donated. J. Padrone reported that D. DeDomenico was interviewed by ADVANCE for Nurses; the Board extends congratulations to Debbie.	
<p>Committee Reports:</p> <ul style="list-style-type: none"> • Acute Care • Long Term Care • NYSACC • Education • 2006 Conference • Membership • Library • Nominating • Marketing • Website • Newsletter • Fundraising 	<ul style="list-style-type: none"> • Acute Care: No report • Long Term Care discussed: DOH bagged spinach and bottled carrot juice alerts; scabies outbreak of 3 cases at one facility over a 3 month period - all residents on the unit were treated and staff were recommended to be treated. Original source was unidentified. One facility had DOH survey. Issues raised included a PT evaluation order missed and not picked up on the CNA profile, a lab specimen ordered for Cdiff and never obtained, and improvement needed in the system for tracking pacemaker checks. One facility has already received flu vaccine shipment. • NYSACC: C. Wilfinger reported issues discussed at recent meeting including TB surveillance, N95 usage, mandatory reporting, Legionella survey for ICPs in Oct, HPN access for ICPs, 23 states with 109 isolates from around the US related to the Ecoli outbreak and bagged spinach last week • J. Padrone informed the chapter that HANYS had sent a survey to QM regarding infection control needs. Members are encouraged to share their email address and participate directly with HANYs. • Education: • 2006 Conference: J. Padrone encouraged all members to attend and bring colleagues from their facilities • Membership: see above • Library: no report • Nominating: see above • Marketing: see Conference • Website: see above • Newsletter: see above • Fundraising: no report 	
<p>Public Health Announcements:</p> <ul style="list-style-type: none"> • NC DOH • SC DOH • NYS DOH 	No report.	

Educational Session: Highlights from National Conference
presented by M. Tsivitis, J. Padrone, J. Luchetti, F. Kabitgang,
B. Garcia, M. Solliday, M. Andresen, D. DeDomenico

Clorox "Protect our Patients" campaign , Sara Gibbons, Clorox

**** Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**

Go to www.apic-longisland.com . Save it as a Favorite.

*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

Meeting adjourned at 3pm .

Next Meeting: November 21, 2006
Brunswick Hospital Center

*****REMINDER: THE NOVEMBER MEETING WILL NOT BE AN EVENING MEETING.
THE BOARD MEETING WILL BEGIN AT 10AM AND THE GENERAL MEETING WILL
BEGIN AT 12 NOON. PLEASE SEE THE WEBSITE FOR ADDITIONAL INFORMATION.**

SEE YOU AT THE CHAPTER CONFERENCE ON OCT 17TH.

Respectfully submitted,

Donna Caccavale *RN, BSN, MBA*