



**ASSOCIATION FOR PROFESSIONALS
IN INFECTION CONTROL AND EPIDEMIOLOGY**

Long Island Chapter 38

January 19, 2010 General Meeting Minutes

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Ita Hansen, President, called the Meeting to order at 12 pm. Minutes of November, 2009 meeting were accepted. Meeting adjourned at 3pm.

<i>ITEM</i>	<i>DISCUSSION</i>	<i>RESPONSIBILITY</i>
A. Chapter Calendar Review & President Board Issues • Schedule of meetings Strategic Plan	<ul style="list-style-type: none"> • Future meeting date February 23, 2010 will begin at 10:30 due to South Oaks Schedule • Must check member roles, legislative rep, acute care. Need members to return • Strategic plan- copies circulated with the board to review for discussion next meeting. • Plan for Policy and Procedure Manual Review for 2010. Will send copies to the Board for review before discussion • Chapter of the Year Award- will begin today. Draft from Donna and Andrea must be submitted to National by February 	
B. Treasurer's report	\$15,000 in general fund Budget submitted to Ita Hansen. J . Padrone reimbursed Chapter for \$1000 National Conference Award she received from her employer.	
C. Chapter Bylaws	Must follow strict APIC National guidelines. Nominating Chair must be a committee. Need 7 members elected by membership	
D. CBIC	No new business	
<i>New Business</i>		
A. Chapter Conference	Rooms open for reservation	
B. NYS Infection Control training course for new practitioners	NYS and APIC members plan to give another course for new ICs in April 19-22 2010 in Albany at the Holiday Inn, Wolf Road. This will be a \$300 fee which will cover breakfast and lunch daily. Participants responsible for their own accommodations.	
C. Public Relations	Newsletter, conference, website, email network will al be referred to for part of chapter distinction award preparation.	
D. Gifts/Dinner		

<p>E. Committee Reports</p> <ul style="list-style-type: none"> • Gov't Affairs • Education • Membership • Library • Nominating • Marketing • Website • Newsletter • Fundraising • Communications • Chapter Planning 	<p>Gov Affairs: President and President Elect for NYSAAC. Need member for Legislative role Education: need closer communication from committee to keep program information up to date. Share plan of speakers in advance. Denise Naval will join this committee Membership: 100 members Library: materials available upon request from Nancy Barrett- she has joined VA Northport and may be able to use the library resources. She plans to begin a CBIC education study group. Marketing: combine the newsletter and marketing. Need to evaluate positions Nominating: No new business</p>
<p>V. Public Health Announcements</p> <ul style="list-style-type: none"> • Nassau County DOH • Suffolk County DOH • NYS DOH 	<p>Not at this time- due to the early portion of our meeting for the speaker. Topic- Use of bleach for environment. Chlorhexadine for skin and SSI</p> <p>Hand hygiene- counterproductive to confront physicians. Phone call to system with letter to inform caregivers. Return feedback can be 3 step discipline.</p> <p>Hsieh-Li for Nomination to NYSAAC rep. May be conflict since employed by NYCDOHMH.</p> <p>IC Course- system has been sending people problem with method of payment</p>

--	--

See Chapter Website for directions

Respectfully submitted,

Patrice Fitzsimons, RN, CIC