



**ASSOCIATION FOR PROFESSIONALS
IN INFECTION CONTROL AND EPIDEMIOLOGY**

Long Island Chapter 38

February 23, 2010 General Meeting Minutes

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Ita Hansen, President, called the Board Meeting to order at 12 pm. Minutes of January meeting were accepted. Meeting adjourned at 3 pm.

<i>ITEM</i>	<i>DISCUSSION</i>	
Standing Business:		
A. Chapter Calendar Review & President Board Issues <ul style="list-style-type: none"> • Schedule of meetings Strategic Plan 	<ul style="list-style-type: none"> • Bylaws needed slight revision to comply with APIC National. Mist increase membership of Nominating Committee- need members that do not hold other Board position. Will develop Ballot. • Meeting dates and location: March 16th, April 20th, May 18th • Will ask the membership about location change via email. • Strategic Plan- will place on the agenda for periodic review. Need copy to be distributed to the Board. Need to update annual review. Will contact APIC national to see if they have a template for local chapter Strategic Plans. Board to review and prepare comments for next meeting. • Policy and Procedure manual distributed to Board for review. Email Ita with suggestions for change • Chapter of the Year Award presentation will be shown during the regular meeting 	
B. Treasurer's report	Deferred General Fund 14,379 Conference Fund 4500 List of vendors contacted, still need follow-up for emails that bounced back. J. Padrone will check list..	
C. Chapter Bylaws	Must follow strict APIC National guidelines. Nominating Chair must be a committee. Need 7 members elected by membership	
D. CBIC	No new business	
New Business		
A. Chapter Conference	Need member to help Andrea G. apply for CEU credits. Ita Hansen and C. Shannon will make inquiries. CDC speaker not confirmed. May need to send request letter to CDC. Andrea wants to complete all of the speaker details by the end of the month of March. They not present to report on financial assistance for National stipend. Sheraton has five rooms for conference booked.	

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B. NYS Infection Control training course for new practitioners	NYS and APIC members plan to give another course for new ICPs in April 19-22 2010 in Albany at the Holiday Inn, Wolf Road. This will be a \$300 fee which will cover breakfast and lunch daily. Participants responsible for their own accommodations.	
C. Public Relations	Newsletter, conference, website, email network will all be referred to for part of chapter distinction award preparation.	
D. Gifts/Dinner		
E. Committee Reports <ul style="list-style-type: none"> • Gov't Affairs • Education • Membership • Library • Nominating • Marketing • Website • Newsletter • Fundraising • Communications • Chapter Planning 	<p>Gov Affairs: Bill related to MRSA and VRE education and prevention. Will create task force for notification with signage in outpatient areas, adult daycare, schools, nursing schools. Guidelines for standardized reporting to statewide database. ICP's need to be on the task force.</p> <p>Education: speakers established thru May. ICD not available today</p> <p>Membership: 100 members- CBIC study group listed</p> <p>Library: materials available upon request from Nancy Barrett- she has joined VA Northport and may be able to use the library resources. She plans to begin a CBIC education study group.</p> <p>Nominating: Josie will develop ballot. She will contact members for their participation. There are 4 positions available.</p>	
V. Public Health Announcements <ul style="list-style-type: none"> • Nassau County DOH • Suffolk County DOH • NYS DOH 	<p>DOH: GI outbreaks reported Listeria 4 cases in 1 month</p> <p>Acute Care: Flushing JCAHO had visit and commission was impressed with the 1199 Infection Prevention Coaching Program New products to cover beepers and phones- GI virus still circulating in the city and LTC APIC ambulatory care conference- IV mixed must be used within one hour.</p> <p>Long Term Care: LTC facilities are now required to fit test. Some are targeting staff groups to comply with the OSHA requirements. GI outbreaks reported in many LTC facilities.</p>	

**** Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources.**

Go to www.apic-longisland.com . Save it as a Favorite.

*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

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Next Meeting: March 16

South Oaks Hospital , Chapel Auditorium

See Chapter Website for directions

Respectfully submitted,

Patrice Fitzsimons, RN, CIC