

APIC

ASSOCIATION FOR PROFESSIONALS
IN INFECTION CONTROL AND EPIDEMIOLOGY
Long Island Chapter 38

General Business Meeting Minutes December 19, 2006
HAPPY HOLIDAYS & PROSPEROUS NEW YEAR TO ALL



Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Josie Padrone, President, called the General Meeting to order at 2:00 pm Minutes of Nov meeting were accepted.

ITEM	DISCUSSION	RESPONSIBILITY
<i>Standing Business:</i>		
<p>I. Call to order©</p> <p>A. Chapter Calendar Review & President Board Issues</p> <ul style="list-style-type: none"> • Job Opening Announcements (See Chapter 38 Website Job Bank for details and for job openings in other areas) • 2006 President-elect Resignation • 2007 President Position • Ballot Needed for 2007 Vacant Elected Board Positions <ul style="list-style-type: none"> ➢ President-elect position ➢ Nominating Chair position 	<ul style="list-style-type: none"> • Winthrop University Medical Center – Coordinator Position • Stony Brook University Hospital – Nurse Epidemiologist • Our Lady of Consolation – Director Position • Mercy Medical Center – Infection Control Practitioner • Barbara Kranz unable to serve as 2007 President due to pressing family issues. • Barbara Lambert will be able to serve as 2007 President. ○ Barbara Kranz unable to serve as President-elect for 2007. ○ Cindy Terruso unable to serve as Nominating Chair for 2007 but will assist as she is able until new elections completed. • Ballot Needed for 2007 Vacant Elected Board Positions. C. Terruso and J. Padrone reported efforts to fill these positions continue. 	<p>2007 President and Board</p>

<ul style="list-style-type: none"> National Chapter Data Sheet Chapter Excellence Award Chlorox request for feedback re: "Protect Our Patients," Program Passing of the Gavel and Staples Card to new President 	<ul style="list-style-type: none"> National Chapter Data Sheet has not been completed due to vacant president-elect position. Form given to B. Lambert Postponed till January meeting. President requested eight volunteers able to meet to discuss revisions to present program, but there was a lack of membership response. <p>Josie Padrone 2006 President passed the Chapter Gavel to Barbara Lambert, 2007 President. The membership wished Barbara best wishes with a hearty round of applause and the 2006 President noted the delight of Board of Directors that Barbara is able to serve, as elected, and that family and life issues now permit her participation.</p>	2007 President
<p>B. Treasurer's report</p>	<p>J. Lucchetti reported profits from the Chapter Conference exceeded \$15,000. This report remains incomplete until all transactions are finalized.</p> <p>11/4 to 12/4/06 Balance Conference Fund: \$19,835.14 11/4 to 12/4/06 Balance General Fund: \$12,353.04</p> <p>The Board reviewed: 2007 will be J. Lucchetti's last year as Treasurer. During 2008 she will remain on the Board as Past Treasurer.</p> <p>P. Kabigting will complete her second year as Treasurer-elect during 2007 and will assume position of Treasurer during 2008 for 2008 and 2009.</p> <p>October 2007 will need to have election for Treasurer-elect position for 2008 and 2009.</p>	Treasurer
<p>C. Chapter Bylaws</p>	<p>President reported the completed Bylaws need to be approved by the attorney for APIC at National Headquarters via e-mail.</p>	Bylaws chairperson
<p>Old and New Business</p>		
<p>Chapter Conference</p>	<p>F. Singh reviewed Program Evaluation:</p> <ul style="list-style-type: none"> Speakers and Topics were rated well but the room temperature, lighting and lack of space and inability to see slides reported by some as needing improvement. Due to the large number of unexpected attendees, lunch took too long and Kosher dinners were not available because of late request. Complete report submitted to the Board and to be kept available for next Chapter Conference Chairperson. <p>F. Singh and Board members made the following recommendations for the next Conference:</p> <ul style="list-style-type: none"> Establish a formal working committee early during 2007; Allot time during Board Meetings for Conference Committee to work on Conference or Committee needs to meet during Acute Care/LTC focus group meetings; Limit conference participation by both attendees and vendors to match space and seating availability; Look for another Conference space (not just the George Washington Manor); Future brochure needs to establish one price for pre-registration and a different price for 	2007 President and Board

	<p>registration at the door, and clarification regarding where to direct questions;</p> <ul style="list-style-type: none"> • receipts need to be sent to participants; • Brochure needs to be ready before September and sent out early to try to avoid very heavy response at the last minute. 	
Committee Reports		
<ul style="list-style-type: none"> • NYSACC • Membership • Fundraising 	<ul style="list-style-type: none"> • Cathy Shannon reported from NYSACC Meeting December 3rd and 4th. NYSDOH is ready to receive Syndromic Surveillance reports electronically from all counties and most counties are electronically reporting communicable diseases. A representative from the NYSDOH will attend an APIC meeting when invited to discuss these electronic reporting. Minutes from the NYSACC Meetings will be made available on the chapter website when received. • There were 104 members on December 16, 2006 • Debbie DeDomenico noted that \$85 worth of greeting cards sold to NYSACC members at the December meeting. J. Padrone reported NYSCACC members enjoyed the cards very much. Debbie sold ties, scarves and greeting cards during today's meeting. 	
Public Health Announcements		
Nassau County DOH	<p>Andrea Genovese-Candela and the membership discussed the November-December E. coli 0157 infections related to Taco Bell. ICP's from facilities receiving involved patients talked about apparent slow communications and other issues they faced during this time. The President suggested and members agreed to consider inviting representatives from the Nassau County and Suffolk County departments of health to share a panel with a representative from the New York State Department of Health to discuss this outbreak to allow members to learn from the experience and to prepare for other potential outbreaks.</p>	Education Chairpersons

Educational Session: Chapter Social and Second Annual Inservice Training Exchange – Members shared educational tools used during 2006. In lieu of Acute Care and Long Term Care Focus meetings the group jointly discussed the process of enrolling in the National Healthcare Safety Network (NHSN) in order to be able to complete NYSDOH required Healthcare Associated Infection (HAI) reporting.

Lunch was provided by Xavier E. Bajana of Healthpoint LTD, Surgical/Infection Prevention Division

****Members are encouraged to look at our Chapter Website frequently for important Infection Control information and resources. Go to www.apic-longisland.com. Save it as a Favorite.**

*****In case of Inclement Weather or Meeting Cancellation, please see Chapter Website or call (631) 632-SNOW for information.**

Meeting adjourned at 3pm.

Next Meeting: January 16, 2007 10AM
Brunswick Hospital Center

Respectfully submitted,
Vita Josie Padrone, RN, MPA, CIC
President, APIC Long Island Chapter38