

APIC

ASSOCIATION FOR PROFESSIONALS IN INFECTION CONTROL AND EPIDEMIOLOGY Long Island Chapter 38

General Meeting Minutes: December 20, 2005

Agenda items denoted as being on consent are approved en masse with a single motion to expedite issues on which all agree. Any Board Member may transfer any item on the consent agenda to the regular agenda for discussion and consideration. Items on the consent agenda are denoted a ©.

Josie Padrone, President, called the General Meeting to order at 2:00pm. Minutes of November meeting were accepted.

New Members Welcomed: The membership welcomed Cecilia Hill from St. Charles.

Job Openings: Infection Control position at NYU had been emailed to Chapter membership

STANDING BUSINESS

A. 2005 Chapter Budget and Treasurer's Report: J. Lucchetti reported the single account balance of \$15,565.36 in the General Fund and two \$5000 CDs earning 4%. Check given to J. Padrone for \$500 for the deposit to George Washington Manor for the chapter's annual conference. After discussion, the Board voted to increase the President's Discretionary Fund Budget for the Board member annual dinner to \$660/year.

OLD BUSINESS

A. GNYHA & Alcohol Gels/Corridor Nassau County: J. Padrone acknowledged the long awaited approval of the installation of alcohol hand sanitizers in the hallways of Nassau County healthcare facilities by the Nassau County Fire Marshall. The Board thanks Debbie DeDomenico for her tireless efforts to achieve this goal. The chapter has sent a thank you letter to Terry Straub of Greater New York Hospital Association and Alison Burke for their assistance in persuading the Fire Marshall to reconsider his position on this important Infection Control issue.

B. APIC President Sue Sebazco request for financial assistance for Patient Safety Initiative on HAIs: The Board decided to postpone the decision to make a donation on behalf of the Chapter, pending committee members' report from the NYSACC meeting.

C. Designee for Charting Course for New Leadership National Conference: The Board needs to designate someone to attend this conference to be held the Saturday before the next APIC National Conference and Business meeting, June 2006 in Tampa, Florida. Members urged to nominate a chapter member and to consider nominating themselves to attend this conference. The Conference is free to the selected chapter member, and the Chapter will pay for one night hotel room with a stipend toward meals for one day.

D. Chapter Leadership Award: an APIC Chapter member must write a nominating letter to APIC National for consideration. Only one nominee per Chapter is recognized. The winner of this award will attend the awards luncheon at APIC National. Members urged to think about a chapter member for nomination for this important award as soon as possible. The Board will decide on a member to nominate at the next meeting.

E. Chapter Website: A. Genovese-Candela reported that the items purchased as prizes for today's educational session were purchased from Infectious Awareables. The Chapter is reminded to access this site through our Chapter website in order for the chapter to receive the 20% commission on all purchases. To date no commission checks have been received from this vendor. The Board

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discussed the possibility of asking the vendor to attend the Chapter annual conference. Once again, the Board acknowledges A. Genovese-Candela for her outstanding efforts in developing and maintaining the Chapter website.

F. Chapter Achievement Award/CBIC Chapter Certification : M. Solliday discussed some of the items to be included for this year's submission, including the Chapter's Website, Newsletter, Greeting Cards, Educational Programs, etc. Additionally, the Chapter's involvement in pursuing the Nassau County Fire Marshall regarding his position on alcohol hand gels is a major Chapter achievement. M. Solliday and J. Abbenda will continue to work on submission.

M. Solliday and J. Abbenda reviewed Chapter CBIC data. 97% of Chapter membership was reviewed, with a total of 34% CIC noted. The Board discussed ways to increase interest in obtaining CBIC. M. Tsivitis will arrange for a sample CBIC exam on line to be presented at the January meeting. The fee for the mock test is \$50. The Board agreed that this would be a good review for current CICs and would hopefully encourage non CIC Chapter members to sit for the exam.

G. Membership: The Board briefly discussed ways to increase membership. N. Barrett reported that the Chapter Greeting Cards are available at today's meeting. Cards can be used for advertisement to increase membership and have been very well received in the past. The Chapter will have its evening meeting in May, and the second one in November, tentatively. Evening meetings will hopefully meet the needs of some membership who are unable to attend a daytime day meeting. Effectiveness of the evening meetings will be evaluated.

H. 2006 Chapter Conference meeting at George Washington Manor: The Conference subcommittee will go to the George Washington Manor after today's meeting to finalize plans for the October 17, 2006 conference, "The Changing Faces of Infection Control". All members are asked for assistance in contacting vendors to attend the conference. J. Padrone will submit the Chapter's check for \$500, to satisfy the deposit fee and hold the date.

I. Chapter 38 Fact Sheet: L. Kopmann completed the final copy which was distributed to the Board for review. The Board acknowledges her for a job well done.

J. Newsletter: M Solliday reported that she has received several interesting articles for the next newsletter. There is still time for new submissions for the newsletter. Members should contact her as soon as possible if interested.

K. 2005-2007 Strategic Plan: C. Wilfonger was unable to attend the meeting. The Board will review the Strategic plan at the next meeting.

L. Chapter Bylaws: C. Wilfonger was unable to attend the meeting. The Bylaws are currently under review for changes relating to the new position of Treasurer-Elect and changing the Treasurer term of office to two years. No change in the Bylaws has been made at this time.

NEW BUSINESS

A. Chapter member featured in Advance: Donna Caccavale ICP was featured in Nov. 14, 2005 Advance. Committee is pleased to have an Infection Control representative featured in Advance, since this has not been done before.

B. APIC Headquarters Update: J. Padrone reported that all members with email should be receiving these updates and members are encouraged to participate.

- Call to Action on Pandemic Flue (APIC Website [VIP ACTION CENTER](#));
- Redesign/update of Education "EPI" series of educational courses to replace ICE series
- 2006 "Heroes" Calendar mailed to all members

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- APIC to launch Speakers Bureau and Experts Exchange
- WEBINAR Series (APIC with BD) six one hour web-based seminars on prevention of infection in healthcare setting – First broadcast on January 24 C.Difficile-associated disease.

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C. Policy/Procedure Position: J. Padrone reported that F. Edwards volunteered to accept the Policy/Procedure position. F. Edwards will revise Chapter policies/procedures as necessary. The Board acknowledged her hard work as Chapter Secretary and thanks her for her dedication to a somewhat tedious task. F. Edwards will write the new job description for Treasurer Elect, with Committee input as needed.

COMMITTEE REPORTS

The Chapter took some time to celebrate the upcoming holidays.

Acute Care Report: Chapter members who brought samples of best practices were invited to share their presentations with the group:

- Influenza Vaccination for Healthcare Workers initiative by J. Padrone
- M. Tsivitis demonstrated Power Point features
- Infection Control training course by N. Barrett
- Legionella presentation by M. Andreson
- Infection Control emails for global use and for Nursing by K. DiBenedetto

Additional presentations and handouts were available for review by Chapter members. A. Genovese-Candela suggested that members who would like to share Power Point presentation with the group, do so through the Chapter website. J. Padrone informed members that there are many on line resources for Infection Control that are available to all, including the CDC. Educational materials and Power Point presentations are available for down loading and can save a tremendous amount of preparation time for ICPs.

Long Term Care Report: D. Caccavale reported the following issues discussed at the LTC meeting.

- Frequency of CXRs required by EHS for employees with positive PPD.
- Orientation and annual CEU requirements for CNAs in LTC facilities
- Survey preparation. None of the facilities present are currently being surveyed.
- Evacuation plans in progress for LTC facilities. Deadline is 12/31/05.
- Some facilities reported an increase in URIs. No Flu activity reported at present time. Employee vaccination rate seems better this year than last for most facilities. Members discussed screening for PPV and declination documentation. Vaccinations are now reported on the MDS, which will help give facilities an accurate way to quantify compliance for residents. Some facilities report temporary shortage of vaccine since they have not received their entire shipments yet.

Nassau and Suffolk County Department of Health Report: Suffolk DOH reports some flu activity, with some cases seen in children.

Meeting adjourned at 3:00 pm.
Next Meeting: January 17, 2006
 Brunswick Hospital Center
 10:00 am

Educational Program: New Year’s Resolutions: Should I pursue an advanced degree?

Respectfully submitted,

Donna Caccavale RN, BSN, MBA

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